



VOLUME 2

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## ADMINISTRATIVE STAFF ACTIVITIES REALIGNED

In order to provide greater flexibility and organizational control of closely related administrative staff activities, the Administrator has recommended and the Secretary of Commerce has approved a realignment of administrative and technical services activities in ESSA. The former Assistant Administrator for Resources and Management Review, T. P. Gleiter, has been designated as Acting Assistant Administrator for Administration and Technical Services. The Office of Administration has been abolished. R. A. Girard has been designated as Acting Deputy Assistant Administrator for Administration and Technical Services. The realignment of functions places under the Assistant Administrator for Administration and Technical Services the following organizational units:

1. Administrative Operations Division (E. L. Kvam).
2. Budget Division (John M. Amstadt).
3. Management & Organization Division (Samuel C. Delfin).
4. Personnel Division (Guy H. Dorsey).
5. Finance Division (Horace E. Hardaway).

The functions of these divisions, formerly in the Office of Administration, remain the same under this realignment.

In addition to the above, the following organizational units have been transferred to the office of the Assistant Administrator for Administration and Technical Services.

6. Internal Audits Division (William Todd).
7. Management Information Center (Dwight L. Greene).
8. Office of Radio Frequency Management (Allen Barnabei).

The functions of these organizational units have not been changed by this realignment.

The following new divisions have been created and placed under the jurisdiction of the Assistant Administrator for Administration and Technical Services:

9. Scientific Information and Documentation Division (James E. Caskey, Jr).

The new division represents a consolidation of the scientific information and documentation activities formerly conducted in the Weather Bureau and the Coast and Geodetic Survey. It will be responsible for developing and conducting a comprehensive program of scientific information and documentation including library and editing services. It will exercise functional supervision over these activities throughout ESSA.

10. Computer Division (Mirco Snidero).

The Computer Division includes the former Computation Division of the Weather Bureau together with the CDC-6600 which has been designated as the central computer of ESSA. The division will be responsible for a data processing service, staff support and technical advice in the ADP area for all ESSA components, and participation in the acquisition of ADP equipment.

In addition it will serve as the focal point for all dealings with the office of Management and Organization of the Department of Commerce on matters involving data processing equipment.

The new organization-structure will become effective on August 1, 1966.

### **HEALTH BENEFITS CHANGES**

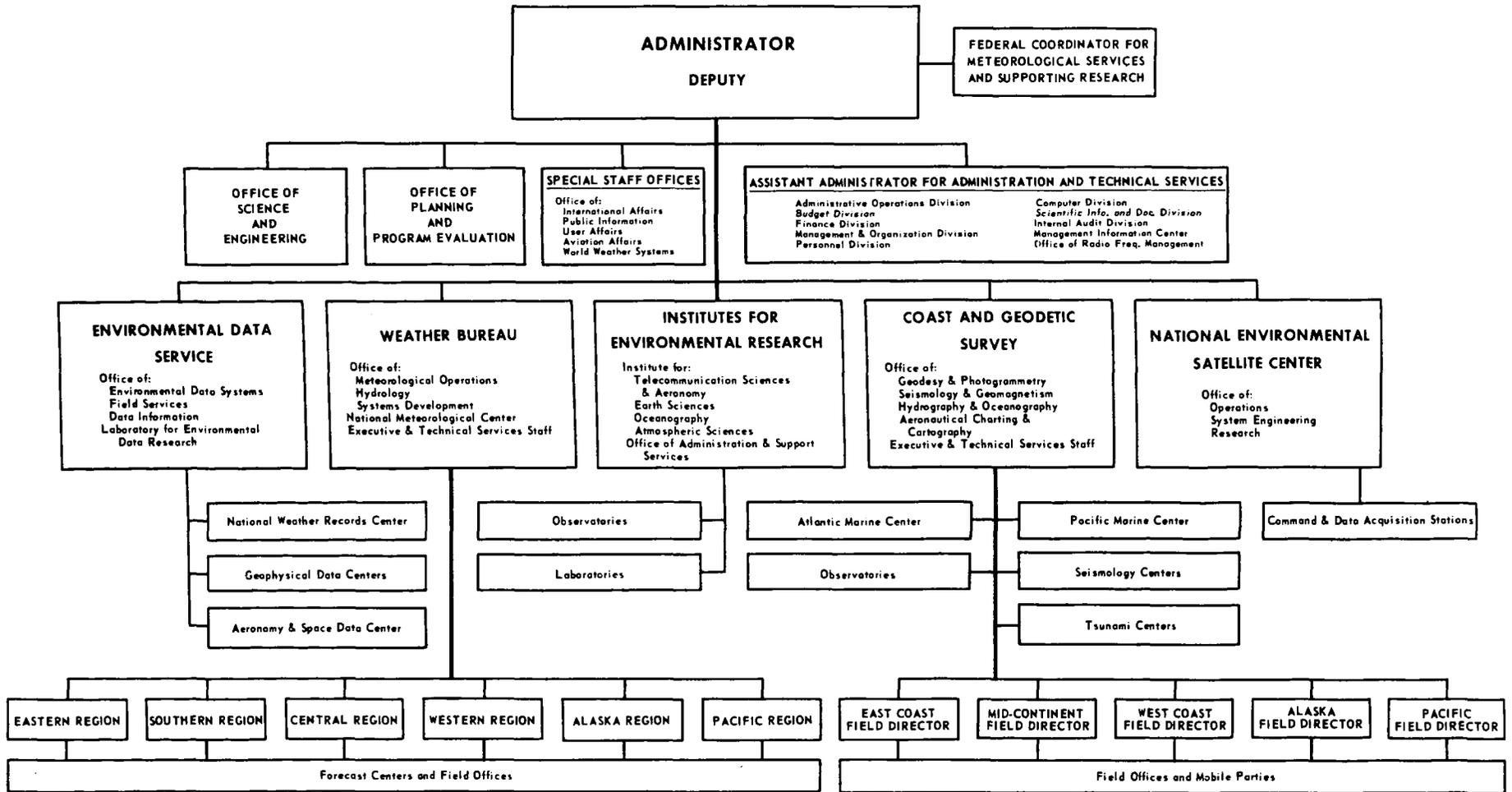
The Federal Salary and Fringe Benefits Act of 1966 makes two important changes in the Federal Employees Health Benefits program which became effective the first pay period after July 18. The first change, which resulted in a small increase in the take-home pay of about 85 per cent of employees in the program, is an increase in the Government contribution to the premium for health insurance. For an employee who is enrolled for self only, the increase amounts to 38 cents every two weeks or 82 cents a month. For an employee who has a family enrollment, the increase is 98 cents biweekly or \$2.12 a month. The Government cannot contribute more than one-half of the premium. About 15 per cent of employees are in low options to which the Government already contributes one-half. These employees will not get an increased contribution and take-home pay will not be affected. The second change affects those employees who have unmarried children between ages 21 and 22. When the health benefits program began in 1960, children were insured only to age 19. This was changed to age 21 in 1964, and is now changed to age 22. Children whose insurance terminated when they reached 21 will automatically be insured again until they are 22. In the future, children will stay insured until age 22.

### **PRESIDENT'S MID-CAREER EDUCATIONAL PROGRAM LAUNCHED**

Commander Edwin K. McCaffery, USESSA, and Walter A. Hahn, Director of Planning and Program Evaluation, attended the orientation meeting for the 1966 participants in the mid-career Educational Program in Systematic Analysis. The two-day session was held in Washington at the Mayflower Hotel on July 24-25. The orientation, jointly sponsored by the National Institute of Public Affairs and the Bureau of the Budget, is the first activity in a full year's program for some 100 mid-career executives who will attend various universities throughout the country. The course includes techniques of systems analysis, economics and a variety of other subjects concerning management improvement through the Presidentially supported Planning, Programming and Budgeting System. Commander McCaffery, a participant in the course, will attend Stanford University. Hahn conducted two of the workshops in systematic analysis for the group. Other speakers included Charles L. Schultze, Director of the Bureau of the Budget and Don K. Price, Dean of the School of Public Administration of Harvard University. Department of Commerce Assistant Secretary for Administration David R. Baldwin was a member of a discussion panel before the group.

# U.S. DEPARTMENT OF COMMERCE

## ENVIRONMENTAL SCIENCE SERVICES ADMINISTRATION



### **ITSA SCIENTISTS ATTEND LEICESTER SYMPOSIUM**

Seven scientists from the Institute for Telecommunication Sciences and Aeronomy (ITSA) attended the 11th Symposium of the Advisory Group for Aerospace Research and Development (AGARD) electromagnetic wave propagation committee held July 25-29 at Leicester University, Leicester, England. AGARD is part of the North Atlantic Treaty Organization. ITSA's participants were Leslie A. Berry; Dr. Kenneth Davies; James W. Finney; George W. Haydon; R. Michael Jones; Lowell H. Tveten and Dr. William F. Utlaut. The symposium's general topic for this year was "Ionospheric Oblique Radio Wave Propagation at Frequencies Near the Lowest Frequency." As with all AGARD activities, attendance is normally limited to qualified citizens of the NATO nations who received invitations from an AGARD national delegate or panel member.

### **LARGER COMMISSIONED CORPS RECOMMENDED**

Recommendations that the Commerce Department retain and expand ESSA's commissioned officers corps were made in a report by a committee of prominent members of the scientific community released on July 25 by Secretary of Commerce John T. Connor. The committee concluded that an expanded commissioned officers corps would offer ESSA the best mechanism for fulfilling many of its worldwide responsibilities. The commissioned corps is authorized 250 officers as compared with more than 10,000 civilian personnel in all components of ESSA. The advisory committee recommended that the commissioned corps be "substantially expanded." While it did not specify the number of additional officers required, the suggestion was made that the number be based on projected fleet requirements and assignment of the officers at sea for about one-third of their careers. The committee stressed the need for advanced education and training, and suggested that between 40 and 50 per cent of the corps should have advanced degrees including some doctorates. The report emphasized both civilian and commissioned personnel should have the highest scientific and technical competence and equal opportunities to advance and to assume management positions on the basis of individual merit. Certain steps also were outlined to bring the commissioned corps into conformance with the benefits and requirements of the armed services, including the ready transfer of commissioned officers between ESSA and the armed forces.

### **ELECTROMAGNETIC SPECTRUM DISCUSSED**

Five scientists of the Institutes for Environmental Research (IER) gave talks last week at a Department of Defense review of mathematical research on "electromagnetic compatibility," or the most efficient use of the electromagnetic spectrum. The Air Force-sponsored meeting took place at Hanscom Field, Bedford, Mass. The ITSA scientists who made presentations were: George W. Haydon, senior liaison officer; Robert S. Kirby, Director of ITSA's Tropospheric Telecommunications Laboratory; Albrecht Barsis, Spectrum Utilization Research Section; Dr. George A. Hufford and Arthur D. Spaulding. The scientists discussed problems encountered in the design and operation of all electromagnetic systems.

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Items to be considered for ESSA NEWS must be received by Friday for publication the following Friday. Send material to: Office of Public Information, ESSA, Room 804, Bldg. 5, WSC, Rockville, Md. Phone (301) 496-8431.

# **National Oceanic and Atmospheric Administration**

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